



Tuition Agreement Form

This agreement is made between Talbot Park Baptist Preschool and

Parent or Guardian (print name): _____

Parent or Guardian (print name): _____

On behalf of Child (print name): _____

1. There is **NO** discount, refund, or other allowance for absence, illness, vacation, holidays, school closures, or any other reason.
2. Parents/Guardians will be required to give **one month's written notice** to terminate enrollment submitted to the school. Parents/Guardians will pay tuition for the one month notice period, even if the child does not attend the school during that month.
3. School operational hours are Monday-Friday 6am-6pm (with the exception of school holidays and closures listed on our academic calendar). Families picking up their children up after these hours will be assessed a late fee of **\$1.00 per minute late fee** to compensate staff members if they have to stay late with your child.
4. A **\$30 fee** will be assessed for all NSF checks or other forms of returned payment.
5. Talbot Park Baptist Preschool reserves the right to exclude any child from attendance temporarily or permanently, under any circumstances deemed in the sole purpose and exclusive discretion of the School, to be interfering with the health, safety, or educational development of the child or any other child(ren) or who conduct is unsatisfactory per our handbook. The school further reserves the right to deny continued enrollment, or re-enrollment, to any student the School reasonably concludes that the actions of the parents or guardian are inconsistent or in nonsupport of the educational environment or counterproductive to a positive working relationship between the School and the parents or guardians.
6. Tuition is due by the **15th of each month and runs on a 12 month payment plan starting on your first month of attendance**. A late fee will be assessed for any payment not received by the 15th day of each month. The late fee is \$25.00. Any student whose tuition has not been paid by the 25th of the month will lose their space unless other arrangements have been made with the Director.

By signing below, each signatory declares they have read, understood, and come into agreement of this Preschool Tuition Agreement. Furthermore, each parent or guardian signing below has received, reviewed, and agreed to the policies and procedures of Talbot Park Baptist Preschool and Daycare.

Signatures of Parent and/or Guardian who are financially responsible:

Parent or Guardian (signature)

Date

